

World Equestrian Festival

www.CHIO Aachen.com



July 5 – July 7, 2012

SCHEDULE

CICO3*



Mercedes-Benz



I. DENOMINATION OF THE EVENT

Event: CICO3*
Place: Aachen
Date: 05/07/2012 – 07/07/2012
NF: Germany

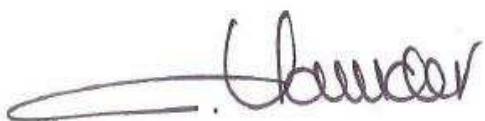
II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 22nd edition, effective 15th April 2007, updates effective 1st January 2012
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2012
- FEI Veterinary Regulations, 12th edition, effective 5th April 2010, updates effective 1st January 2012
- The Rules for Eventing Events and its Annexes, 23rd edition, effective 1st January 2009, updates effective 1st January 2012
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2012
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their athletes are of the correct age, and that athletes and horses are registered with the FEI.
- The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

Approved by the FEI

Lausanne, on 23.02.2012



Catrin Norinder
Director Eventing & Olympic Departments

Draft schedules and results are to be sent by e-mail to annelise.moens@fei.org

List of Attachments to Check-List

- I. Entry Form & Qualification Form
- II. Results Requirements
- III. Stable Security/ Stewarding at international Events
- IV. MCP Forms
- V. IAEJ Guidelines for media operations at Equestrian Events
- VI. Athlete Coordinator at CCI/CIC – information – sent with approved draft schedule
- VII. TD's compensation form (if applicable) – sent with approved draft schedule
- VIII. Request for qualifications 4/3* level events (if applicable) – sent with approved draft schedule

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

III. GENERAL INFORMATION

1. ORGANISER

Name	Aachen-Laurensberger Rennverein e.V.
Address	Albert-Servais Allee 50 52070 Aachen
Telephone	+49 241 9171 109 / -164
Fax	+49 241 9171 198
Email	showoffice@chiosaachen.de
Website	www.chiosaachen.de

CONTACT DETAILS OF THE SHOW GROUND

Street:	Postbox 50 01 01
Postal:	52085
GPS:	Albert-Servais-Allee 50
City:	Aachen

Directions to the show grounds: (Navigation: Hubert-Wienen-Straße)

Car/Lorry: From direction Cologne

- A 4 (Köln - Aachen)
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Düsseldorf

- A 44 to Autobahnkreuz Aachen
- A 4 direction Aachen/Heerlen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Belgium

- follow the A 44 up to the Autobahnkreuz Aachen
- A 4 direction Antwerpen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Netherlands

- follow the A 4
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

Airports:

Cologne/Bonn, Duesseldorf, Maastricht-Aachen Airport/NED, Brussels/BEL and Liège/BEL

Railway Station:

Hauptbahnhof (Central Station) Aachen, Lagerhausstraße

2. ORGANISING COMMITTEE

ALRV SUPERVISORY BOARD:

President	Carl Meulenberg
Vice-President	Baron Wolf von Buchholtz
Member	Hans Kauhsen
Member	Wolfgang Mainz
Member	Stefanie Peters
Member	Peter Weinberg
Member	Dieter Junghans

Commissioner for Ethics, Animal Welfare and Fairplay	Baron Wolf von Buchholtz
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ALRV MANAGING BOARD:

Chairman	Frank Kemperman
Member	Helen Rombach-Schwartz
Show Office	Birgit Rosenberg (Head) Peter Dohn Jana Kun Lara Becker
Press Officer:	Niels Knippertz

3. EVENT DIRECTOR

First Name, Name	Frank Kemperman
Address	Albert-Servais Allee 50 52070 Aachen
Telephone	+49 241 9171 105
Fax	+49 241 9171 199
Email	frank.kemperman@chioaachen.de

IV. OFFICIALS

1. GROUND JURY :

President:	Martin Plewa (GER)
Email :	plewa@wrfs.de
Member :	Anne-Mette Binder (DEN)
Member :	Nick Burton (GBR)
Jumping Test Judge:	Stephan Ellenbruch (GER)

2. Technical Delegate :

Name : Giuseppe della Chiesa (ITA)
Email address: gdc@mclink.it

Assistant Technical Delegate:

Name: Matthias Otto-Erley (GER)

3. COURSE DESIGNERS :

Cross-Country:

Name: Rüdiger Schwarz (GER)
E-Mail : rschwarz@fn-dokr.de

ASSISTANT COURSE DESIGNERS:

Name: Peter Hasenöhler (SUI)
Name: Ralf Ehrenbrink (GER)
Name: Bernd Backhaus (GER)

Jumping:

Name: Frank Rothenberger (GER)
E-Mail: frank@caro-parcours.de

4. CHIEF STEWARD :

Name : Jürgen Petershagen (GER)
Email: j.petershagen@bewital.de

5. ASSISTANT STEWARDS:

Name : Nathaly Fulda (GER)
Name : Caroline Farwick (GER)

6. VETERINARY COMMISSION :

President : Dr. Kent Allen (USA)
Foreign Veterinary Delegate: Dr. Paul Farrington (GBR)
Associate Member : Dr. Tim Randle (GBR)
Associate Member: Dr. Friedrich Wilhelm Hanbücken (GER)

7. EVENT TREATING VETERINARIAN:

Name: Veterinary Team under direction of
Dr. Andreas Kersten
Address: Albert-Servais Allee 50
52070 Aachen
Germany
Telephone: +49 241 9171-211

8. MEDICAL DOCTOR

Name: Prof. Dr. Karl Walter Zilkens (GER)
Address: Klinikum der RWTH Aachen
Standard Care
Pauwelsstraße 30
52074 Aachen
Telephone: +49 241 9171 256

9. FARRIER

Name: Team Andreas Paffen (GER)
Telephone: +49 172 9845 171

Name: Team Gerd Lamberty (GER)
Telephone: +49 171 4251 031

Address: Am Plei 1
4730 Raeren
Belgium

10. DISCIPLINE MANAGER:

Name : Birgit Rosenberg (GER)
Email: birgit.rosenberg@chiosaachen.de

11. DELEGATE/SAFETY DELEGATE OF NF GER :

Name: Martin Plewa (GER)

V. SPECIFIC TECHNICAL CONDITIONS

1. TIMETABLE (Subject to change)

	Date	Time
• Opening of stables:	04/07/2012	16.00h
• Official Course Inspection	05/07/2012	14.00h
• 1 st Horse Inspection:	05/07/2012	17.00h
• Declaration of Starters:	05/07/2012	18.00h
• 1 st Start Dressage	06/07/2012	08.30h
• 1 st Start Jumping	06/07/2012	17.30h
• 1 st Start Cross-Country	07/07/2012	10.30h
• Prize Giving Ceremony	07/07/2012	14.30h

2. VENUE

1.DRESSAGE TEST

1.1. Competition Arena: 20 x 60m, ground: sand
1.2. Practice Arena: 20 x 60m, ground: sand (2 arenas)

2.JUMPING

2.1. Competition Arena: 125 x 145m, ground: grass
2.2. Practice Arena: 110 x 130m, ground: grass

3.CROSS-COUNTRY

3.1. Type of ground: grass

3. STABLES

Size of boxes 3 m x 3 m

VI. INVITATIONS

The total number of starters is limited to 40.

a) Teams:

Invited will be the following teams:

TOP 4 Olympic Games 2008, TOP 4 WEG Eventing 2010 and TOP 4 CH-EU-C 2011

The NF selects the Athletes that will represent the team. A team consists of 3-4 Athletes with one horse each.

In case an invited NF can not participate, the Organising Committee reserves the right to invite another team.

Depending on the overall number of starters (not exceeding 40), the Organising Committee reserves the right to admit on request of the invited NF and in a limited number, a second horse for a team athlete or a fifth athlete from the NF for the individual competition.

Team horses/athletes have to be named as such.

b) Individual athletes from countries not sending a team:

The O.C. reserves the right to invite individual Athletes with one horse each, through their NF.

Start requests by other individual athletes will be noted on a waiting list. In case the total number of starters allows, athletes from the waiting list will be taken according to the World Ranking List (WRL) Eventing standing (date of nominative entry). The best placed athlete in the WRL Eventing will move up first.

c) Individuals of the Federal Republic of Germany

The O.C. reserves the right to invite individuals in addition to the team who are nominated by the Federal Trainer Eventing.

VII. ENTRIES

All Athletes & horses participating in any International competition must be registered with the FEI.

Athletes will be entered through their home NF.

EVENTING MINIMUM ELIGIBILITY REQUIREMENTS OF ATHLETES & HORSES

Please include relevant part for level and category of event

Each NF must certify the minimum eligibility requirements of each horse and athlete and list the competitions which enabled horse and athlete to qualify, according to the qualification procedure established for each star level as laid out in Art. 506. Relevant level and criteria must be included in the schedule.

1.1. Principles

In order to compete at an international event, an athlete and horse must have obtained the minimum eligibility requirements at a number of events at a lower level. The requirements are laid out below. With the approval of the FEI and their own NF, OCs may impose additional qualifications for horses and/or athletes, which must be published in the schedule.

1.2. Minimum eligibility requirements (MER)

The minimum eligibility requirements are achieved by completing a competition within minimum parameters of all round performance. As follows:

- Dressage Test: not more than 75 penalty points;
- Cross Country Test CIC: 0 penalties at obstacles
- Cross Country Test CCI: not more than 20 penalties at obstacles
Not more than 90 seconds exceeding the optimum time in the Cross; and
- Jumping Test: not more than 16 penalties at obstacles.

1.3. Certification of Qualification for Events

1.3.1. All NFs, including the host nation, are responsible to certify that athletes and horses entered by them in international events are correctly qualified in accordance with all the requirements of the Rules.

1.3.2. All qualifying events must be identified, and any national events must be certified as of at least the equivalent standard of difficulty as the relevant international star level of competition.

1.3.3. The Technical Delegate or his nominee shall check that all horses and athletes starting at all International events are properly certified as qualified by their NF or duly exempted in accordance with this article.

1.4. Qualifying Period and Deadline

1.4.1 Minimum eligibility requirements for CIOs, CCIs and CICs must be obtained in the calendar year in question or the 2 preceding calendar years.

1.4.2 The Minimum Eligibility Requirement at a CCI must be obtained at least 24 days before the Cross Country test of the event for which it is needed; a Minimum Eligibility Requirement at a CIC must be obtained at least 10 days before the event for which it is needed.

1.4.3 Minimum eligibility requirements may be achieved as a combination or separately by athlete and horse.

1.4.4 Where a Minimum Eligibility Requirement at a CIC is specified, one Minimum Eligibility Requirement at a CCI of the same level is equally acceptable.

1.5. Required minimum Eligibility Requirements (MER) for CCIO/CCI/CIC/CICO

CICO 3 *	Minimum 2 MER required: 1x CIC 2* <u>plus</u> 2x CIC 2* or 1x CNC 3*
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Additional criteria set by OC:

The athlete and the horse are required to have one "minimum eligibility result" from a CIC3* competition within the last 12 months.

IMPORTANT - Entry forms must include the following information on:

Horse/Pony: • name • date of birth • breed • country of birth • stud-book initials
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

Athlete: • name • gender • date of birth • FEI ID number

Entries in Principle : **07/05/2012**

Nominated Entries : **05/06/2012**

Definite Entries : **20/06/2012**

Entry fee

per horse: none

Stabling Fee per horse: none

MCP Fee: CHF 12,50

All entries must obligatorily be made via the online entry system HippoBase. The online data will be regarded as the only official data by the OC. Any information sent to the OC by email or fax which could also be entered directly into the online system may be ignored by the OC.

NO-SHOWS / LATE WITHDRAWALS:

In case of withdrawals or no-shows after the date of definite entries the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. hotel, accommodation, stabling, entry fee) as a result of the late withdrawal or no-show.

Age of Athletes: as of 18 years

Age of horses: as of 6 years

ADDITIONAL FEES / CHARGES BY OC:

Shavings: 12€ per box

Disposal of shavings: 16€ per box

VIII. FACILITIES OFFERED

1. ATHLETES

Athletes are responsible for making their own arrangements.

Hotel will not be provided.

Lorries can be parked free of charge adjacent to the stables.

Hotel rooms at own expense can be booked through:

aachen tourist service e.V.

P.O. Box 10 22 51, 52002 Aachen, Germany

Phone: (49) 241 - 180 29 52

Fax: (49) 241 - 180 29 30

Email: p.thelen@aachen-tourist.de

Meals: at the expense of the OC from 04/07/2012 (evening) to 07/07/2012.

2. GROOMS / TEAM VETS

Accommodation will not be provided

Meals: at the expense of the OC from 04/07/2012 (evening) to 07/07/2012.

3. CHEFS D' EQUIPE

Hotel Ibis Aachen-Marschierstor

Friedlandstraße 8

52064 Aachen

Phone : (49) 241 478 80

Fax : (49) 241 478 81 10

www.ibishotel.com

Accommodation (bed & breakfast) at OC expense:

Thursday 05/07/2012 to Saturday 07/07/2012.

All additional costs are at own expense. Please note that you have to give your credit card details for that reason when checking-in. The reservation must be stated with the definite entry (June 20th, 2012). Changes to the hotel reservation cannot be accepted after this date.

The OC will try to provide double rooms for the chefs d'équipe if requested with the nominated entry. Please notice that this is subject to availability. The difference between single and double room and all other costs related to the second person will be at own expense. Previous payment directly to the hotel will be required.

Chef d' Equipes who do not need hotel accommodation may be granted a lump sum of € 90,- if stated with the definite entry (June 20th, 2012).

Meals: at the expense of OC from 04/07/2012 (evening) to 07/07/2012.

4. HORSES

Horses will be stabled free of charge from 04/07/2012 to 07/07/2012.

Transport expenses to be paid by the athletes.

5. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS / AIRPORT SHUTTLE SERVICE / PARKING

A Shuttle-Service for chefs d'équipe and athletes from the airport (Cologne/Bonn, Duesseldorf (but not Düsseldorf-Weeze), Brussels or Maastricht-Aachen Airport/NL) and from the hotel to the show grounds and back is provided from Monday, July 2nd until Sunday, July 8th, 2012, daily between 06.30-00.30 hours. On Monday, July 9th, 2012, the shuttle service will only be available until 12.00 noon.

Please order the shuttle at least 24 hours in advance at showoffice@chioaachen.de.

Each team will receive 1 parking pass for the duration of the event for a parking area near the show grounds. Individuals will receive a parking pass on request and according to availability.

6. WELCOME

Wednesday, July 4th, 2012: between 16.00 hours and 20.00 hours

Thursday, July 5th, 2012: between 08.00 hours and 12.00 hours

IX. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES

The athletes are authorised to carry the logo of their personal sponsor in accordance with Art. 135. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

X. ADDITIONAL INFORMATION

1. EVENTING MEDICAL CARD

It is compulsory that athletes, during the Cross-Country Test, carry visibly on their person a medical card including any relevant medical history of serious illness, injury (particularly to the head), tetanus immunity status, drug allergies, current medication and blood group. Organising Committees need to collect all athletes' Medical cards upon their arrival at the event. These cards must then be checked by the Organising Committee's Medical Officer. It is recommended that a copy be kept during the event by the OC Secretariat. Each athlete should also provide the contact numbers of two persons close to kin at this time.

Athletes are responsible to record all injuries on the Medical card.

2. PRIZE-GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of the individual competition is 8. The best 3 teams are required. The participation in the prize-giving ceremony and the lap of honour is obligatory for all placed athletes. A horse other than the competition horse can be taken.

3. INSURANCES

All Chefs d'Equipe, athletes, owners, trainers, team veterinarians and their accompaniments are personally responsible for damages to third persons caused by themselves, their employees/grooms, their agents or their horses. They are therefore strongly advised to take out a third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date. The OC will **NOT** be responsible for any damage caused by athletes, their horses, owners, NF officials, their employees/grooms or their representatives.

LIABILITY

The OC declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the OC, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

Furthermore the OC also declines any liability for theft, fire or other incidents. By making the definite entries each athlete declares that he/she has taken notice of the schedule and the exclusion of the liability as set out in the schedule and that the athlete explicitly agrees therewith.

4. ENTRY RIGHT TO SHOWGROUNDS / ACCREDITED PERSONS

Accreditation / Show Passes Jumping

Opening times of the accreditation office:

Saturday, June 30th, until Sunday, July 8th, 2012, daily from 8 a.m. until 8 p.m. These times are subject to change and depend on the final time schedule. Please check the final opening times at the venue.

Free show passes will only be granted if the required information has been entered into the online entry system by the respective NF at the latest by the closing date of the definite entries.

Teams			
Function	Companion (max. 1)	Maximum number of show passes	Fee*
Chef d'Equipe	yes (partner or assistant)	1 per team	no
Athlete	yes	5 per team	no
Team Veterinarian	no	1 per team	no
Groom	no	1 per athlete	no
Horse Owner	no	2 per horse	no
Team Additional Pass e.g. Farrier, Physio, etc.	no	2 per team	yes*
Athlete Additional Pass e.g. Trainer, Farrier, Physio, etc.	no	1 per athlete	yes*

Individuals			
Function	Companion (max. 1)	Maximum number of show passes	Fee*
Athlete	yes	2 per country	no
Groom	no	1 per athlete	no
Horse Owner	no	2 per horse	no
Athlete Additional Pass e.g. Trainer, Farrier, Physio, etc.	no	1 per athlete	yes*

***Fees** - Additional show passes at the expense of the NF will only be granted if the required information has also been entered into the online entry system by the respective NF at the latest by the closing date of the definite entries. The fee for these show passes must be paid by credit card or in cash by at the accreditation office when picking up the pass.

*Fees for Additional Show Passes Eventing		
Type of Pass	Access Areas	Price per Pass
Access I	Discipline relevant areas, incl. warm-up and stables, incl. Athletes' Stand	350 €
Access II	Discipline relevant areas, incl. warm-up and stables, excl. Athletes' Stand	150 €
Upgrade Riders' Club*	Riders' Club Restaurant, incl. free drinks, excl. meals	120 €

*) Upgrade Riders' Club only possible for persons with one of the following show passes: horse owner, access 1, access 2.

Access Areas for Show Passes Eventing				
Function	Stable Area	Warm-Up	Athletes' Stand	Catering Areas
Chef d'Equipe	A	A	all disciplines	V
Chef d'Equipe Companion/Assistant	A	A	all disciplines	A
Athlete	A	A	all disciplines	V
Athlete Companion	A	A	all disciplines	A
Team Veterinarian	A	A	only eventing	V
Groom	A	A	only eventing	V
Horse Owner	A	A	only eventing	F
Additional Pass / Access I	F	F	F / only eventing	F
Additional Pass / Access II	F	F	-	F

A = access
 V = access incl. meal voucher
 F = access only against payment of fee (see above)
 Please note that additional meal vouchers can be bought in the catering areas.

Show passes can only be picked up personally after presentation of a valid ID-card.

The passes must be worn at all times on the show grounds.

The passes will be withdrawn if they are passed on.

Entrance passes to the stable area are according to VR Art. 1005.2.5.

At least one of the names of the owners must correspond with the horse owners registered in the FEI passport of the horse (GR Art. 132.1).

The owner of the show pass accepts the show ground regulations as well as the accreditation rules of the Aachen-Laurensberger Rennverein. On the show days, the show pass is valid for bus transfer to and from the show grounds with all ASEAG busses. In case of loss, a new show pass will be issued for a fee of € 100.

5. PROTESTS

All protests to be valid must be made in writing and accompanied by a deposit of CHF 150.- or equivalent. Each protest must be made and signed by the Chef d'Equipe or persons responsible and be forwarded within the time prescribed.

6. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of the Delegate of the NFGER, the Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved schedule without FEI's authorisation. Any such changes must be notified to all athletes and officials as soon as possible and must be reported to the FEI Secretary General by the Foreign Judge.

7. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

8. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to annelise.moens@fei.org, in the proper Excel or "XML" file immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games

All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.

9. COURSE INSPECTIONS

are only permitted during the allowed time

10. BACK NUMBERS

Athletes must supply their own bridle number and the back number holder for the cross-country test. It is not allowed to show any logos or other commercial issues.

11. HORSE LORRIES

Lorries have to be parked at the assigned place. Electricity is supplied through installations at the assigned place. Cable is to be supplied by the owner of the lorry.

Athletes, whose horses leave the show grounds without special permission of the OC during the CHIO - after the first horse inspection until one half hour after the announcement of the results of the last competition - will be disqualified.

12. ILLUSTRATIONS

The OC reserves the right to make use of illustrations (photographs, images, videos, etc.) made on behalf of the OC during the event or on the show grounds for their own commercial purposes, without explicit consent of the person/athlete illustrated.

13. MOTORISED VEHICLES OR MOTORBIKES

are strictly prohibited on the entire show grounds.

14. DOGS

are strictly prohibited on the entire show grounds, the stables and the cross-country course.

15. ACKNOWLEDGEMENT OF SHOW GROUND REGULATIONS

As soon as NFs have presented their entries, all Chefs d'Equipe, athletes, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the ALRV show ground regulations and rules of the official show schedule, to acknowledge and keep within the German Animal and Welfare Laws and Guidelines, and to behave according to the ethical principles in common practice.

Violations will be dealt with by the respective Ground Jury or Appeal Committee.

This is to be confirmed in writing upon receipt of the show pass. As soon as NFs have presented their entries, all Chefs d'Equipe, athletes, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments, are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the "Code of Conduct".

Violation of this code will be dealt with by the respective Ground Jury or Appeal Committee, in accordance with the Rules and Regulations of the FEI.

XI. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

All inquiries for importation must be addressed to the official forwarding agency of this event as soon as possible:

Full address: DHL Global Forwarding GmbH
Claus Koerner
Manager Special Requests

Ettore-Bugatti-Straße 1
51149 Cologne, Germany

Telephone: +49 2203 95532 52
Telefax: +49 2203 95532 58
Mobile: +49 172 761 0920
E-mail: claus.koerner@dhl.com

The forwarding agency will inform about all necessary conditions of importation. The OC will cover the costs of any customs clearance in accordance with FEI Jumping Rules, Art. 200.9.1.1.

All customs documents (T-1 documents) are to be submitted at the latest by the first day of competition to the entry office.

2. HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

Every athlete is obligated to deliver all necessary certificates of health for the transport to the event or identification of the horses before they come into the stables:

- a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Reglements 90/426 of the actual valid form will be necessary.
- b) in case of arrival from a country not belonging to the EU, a certificate of health for registered horses acc. to sample of annex II of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

3. PASSPORTS

VETERINARY REGULATIONS, 12th Edition, effective 5th April 2010, updates effective 1st January 2012 (see website www.fei.org)

VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS

These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & the discipline rules.

"General Regulations", 23rd Edition, effective 1st January 2009, updates effective 1st January 2012 will apply:

3.1 Art. 137.1

Every horse entered for any competition at CNs or CIMs (see Appendix E) in a country other than the country of the Horse's nationality and all Horses entered for other CIs, CIOs, FEI Championships, Regional, Olympic Games and Paralympic Games, whether at home or away from the country of its nationality (see GRs 139.2), must have an official, valid FEI passport, or a national passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership. In the case of horses permanently resident in a member state of the European Union, all horses must have an acceptable National EU approved passport in compliance with regulation (EC) No 504/2008, to which an FEI recognition is applied. The exception to the latter being the possession of AM FEI passport which has been continually revalidated without any interruption.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CCI1*/CCI2* CIC1*/CIC2*	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CCI3*/CCI4*/CIC3* CCIO/CICO	Compulsory
All Championships/Games	Compulsory

3.2 Art. 137.2

Horses taking part in CNs and CIMs (see Appendix E) in their country of nationality are not required to have such a passport as is mentioned in paragraph 1. All such horses must be properly registered with the FEI and identifiable and, unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin all horses must have a valid vaccination certificate. All horses permanently resident within a member state of the European Union, must have as minimum a suitable national EU approved passport in compliance with regulation (EC) No 504/2008.

- 3.3** All FEI and/or national passports must include the full name, address and signature of the Owner as registered by the NF. The description of the Horse and the diagram must be accurately completed in order to be acceptable and the FEI and/or national passport, must include a record of all vaccinations and medication control tests. Whenever the name of a Horse with an FEI and/or national passport is changed, or any pertinent changes are made to an FEI and/or National Passport, the NF must notify the FEI.
- 3.4** NFs are responsible for issuing FEI passports and FEI Recognition Card for all Horses required to have them and for ensuring that the FEI and/or national passports are correctly completed, as specified in the VRs, prior to being authenticated by the stamp of the NF and the signature of an Official of the NF. IN ALL CASES NFs MUST BE CONTENT THAT THE DESCRIPTION OF THE HORSE MUST BE ACCURATELY COMPLETED TO A SUITABLE STANDARD. NFs must provide the identification page to the FEI for registration. The Person Responsible for a Horse at an Event is responsible for the accuracy of the FEI and/or national passport and for presenting it at the passport control, except for Events with borrowed Horses (Article 111) where it is the responsibility of the host NF.
- 3.4.1** As of 1 January 2010 the FEI does not issue passports for horses which are statutory subject to the European Union identification requirements laid down in Commission Regulation (EC)No 504/2008. Art. 1010 and Annex XVII, VRs apply to EU Horses documentation procedures. THE EXCEPTION BEING THE REVALIDATION OF AN FEI PASSPORT THAT HAS BEEN CONTINUOSULY REVALIDATED WITHOUT INTERRUPTION.
- 3.5** A Horse may only have one FEI passport or one national passport with an FEI Recognition Card as per paragraph 1 of this Article and one permanent FEI number. If an NF is satisfied that an FEI and/or national passport has been lost or if any section of the FEI and/or national passport is full, it may issue an FEI and/or national passport clearly marked "duplicate" and bearing the same number as the original FEI passport. The issue of a duplicate FEI and/or national passport must be reported to the FEI (see VRs).

- 3.6** OCs must arrange for each Horse to be positively identified at the passport control during the examination on arrival, in accordance with the VRs. Any case of misleading or inaccurate information in an FEI and/or national passport, or if the Horse cannot be positively identified, must be reported to the President of the Appeal Committee, who must report the case to the FEI, giving the number of the FEI and/or national passport with the FEI Recognition Card and the name of the Horse.

- 3.7** All Horses taking part in FEI Events must be registered with the FEI.

4. EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VI (except events taking place in NZL & AUS)

From 1 January 2005 onwards, influenza vaccination for all Horses competing in FEI competitions requires a vaccination within six months + 21 days of the competition.

- 4.1.** All Horses intending to participate in FEI competition must have at least received an initial primary course of two vaccinations, given between 21 and 92 days apart. Thereafter, a third dose (referred to as the first booster) must be given within 7 months after the date of administration of the second primary dose, with at least annual boosters given subsequently (i.e. within one year of the last dose).
- 4.2.** If the Horse is scheduled to take part in an FEI competition, the last booster must have been given within 6 months + 21 days of arrival at the FEI Event. (The 21-day window has been provided to enable vaccination requirements to fit in with the competition schedule).
- 4.3.** No vaccination shall be given within 7 days of the day of arrival at the FEI Event.
- 4.4.** All Horses that were certified as correctly vaccinated under the previous FEI equine influenza vaccination rule prior to 1st January 2005, do not need to start a primary course again provided that they have complied with the previous rule of primary course and annual re- vaccinations and the new rule of a booster vaccination within 6months + 21 days of the day of arrival at the FEI Event.

MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)

The Organising Committees of FEI events within Groups I & II are advised to charge athletes the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

SAMPLING FOR PROHIBITED SUBSTANCES (Vet. Regs. Chapter V & VI and Annex III)

Regular sampling is carried out in CCI3* and CCI4*, CSIs (3*, 4*, 5*), CIOs, World Cup Qualifiers and Cup Finals, Championships and Games, whereas at other CIs sampling is recommended. Where testing takes place, the number of Horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate. At CCI3* and CCI4*, CSIs (3*, 4*, 5*), CIOs, World Cup Qualifiers and Cup Finals, Championships and Games it is recommended that a minimum of 5% of all Horses (with a minimum of 3 Horses tested) must be sampled (see also VRs Art. 1016.5.).

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

<http://www.fei.org/veterinary/vaccinations-and-health-requirements>

5. MEDICATION CONTROL LABORATORY

Name: Horseracing Forensic Laboratories (HFL) Sport & Science
Att.: Dr Steve Maynard
Quotient Biosearch Limited

Address: Newmarket Road
Fordham
Cambridgeshire CB7 5WW
United Kingdom

Telephone: +44-1638 724 406
Fax: +44-1638 724 407
Email: SMaynard@hfl.co.uk

6. VETERINARY TREATMENT AND DESIGNATED TREATMENT AREAS AT FEI EVENTS:

The 2010 FEI Veterinary Regulations include changes in the approach to the procedure for permitting treatments at FEI events, and introduces a requirement that such treatments must take place in designated treatments areas. Designated treatment areas allocated only for this purpose must be provided at events, but certain treatments as specified below may take place elsewhere by agreement with FEI Veterinary Officials (FEI Veterinary Delegates or members of the FEI Veterinary Commission) i.e. in own stables. These changes also reflect the new approach to the FEI List of Equine Prohibited Substances since 5th April 2010 which now contains an exact list of substances that are prohibited under FEI rules.

See: www.feicleansport.org.

Permission to undertake treatments and the location where they take place, is under the control and the authority of the FEI Veterinary Officials present. The following documentation must be completed when permission to treat is required.

Equine Therapeutic Use Exemption (ETUE) Form 1 - Authorization for Emergency Treatment (i.e. involving medication containing Prohibited Substances). This is issued by a FEI Veterinary Official and must also be countersigned by the Ground Jury.

- Treatment generally must take place in allocated designated treatment areas for this purpose unless by special agreement with FEI Veterinary Officials. The only exception to this is a clear emergency, when a retrospective ETUE may be considered, but may not be authorized in all cases

Equine Therapeutic Use Exemption (ETUE) Form 2 - Declaration for administration of altrenogest to mares competing in FEI competitions. This must be submitted before the start of the event. No Ground Jury countersignature is needed.

- Treatment may take place in own stables

Medication Form 3 - Authorization for the use of Medication not on the list of Prohibited Substances (i.e. rehydration fluids and antibiotics).

For permission to administer these substances by injection, naso-gastric tube or nebulisation (i.e. with saline only) it is necessary to complete Medication Form 3. For other administration methods of such substances not on the Prohibited Substances list i.e. in an oral form, this form is not required. The form does not need to be countersigned by the President of the Ground Jury.

- Treatment may be required in the designated treatment areas, but in the case of some treatments i.e. intravenous fluids, or lack of sufficient treatment areas agreement may be made for this to be undertaken in own stables
- Agreed treatment areas are required for the supervised activities of Physical Therapists, but such areas for this activity may be the horses own stable.

An agreed treatment area and supervision is not required for simple treatments such as "Ice", water, cold laser, "magnetic therapies", "heated blankets" etc.

Supervision of all such treatments by FEI Officials may take place directly or by requesting to see a copy of the relevant authorization. No treatments may take place without coming under such control and authority except in the case of a clear emergency, when a retrospective authority may be considered, but may not be issued in all cases.

Notes to Organising Committees

FEI Veterinary delegates are to work with Organizing Committees in advance to ensure that treatment areas are available and fit for purpose. They are also to ensure that stewards are aware of the simple guidance above with regard to when treatments areas and permission forms are required and are not.

Organizing Committees are to also ensure that there are adequately trained stewards who liaise fully with FEI Veterinary Officials to assist with the supervision of treatment areas in order to meet the above criteria. If such stewards are not available the FEI Veterinary officials are to designate individuals that can fulfill such a role. The organizing committee is also responsible for making sure the veterinary officials have an office space with a copy machine close to the FEI stables available to them so as to facilitate the required paperwork process. The FEI Veterinary Delegate is required to make only ETUE 1 available to the Ground Jury. ETUE 1, ETUE 2 and MF 3 are required to be kept by the FEI Veterinary Delegate and referenced in their report to the FEI.

Further Queries on this Information Note

If you have any further questions please check:
<http://www.fei.org/Veterinary/veterinary-updates>

Please feel free to contact dominique.rochat@fei.org or veterinary@fei.org for further information. Tel 0041213104747

COMPETITIONS

**TOTAL AMOUNT OF PRIZE MONEY
(gross amount)** **150.000 €**

Competition No 1	Individual Classification	100.000 €
Competition No 2	Team Classification	50.000 €

All prize-money and all prizes in kind rewarded instead of prize-money as well as reimbursements will be distributed acc. to FEI-RG Art. 127/128 following the last competition. The scheduled prizes are gross amounts.

The total amount of prize money shown for each competition in the schedule must be distributed. If fewer athletes take part in a competition than the number of prizes indicated in the schedule, the President of the Ground Jury is responsible for recalculating the prize-money to be distributed.

Per competition 25 % of the athletes receive prize-money or prizes in kind rewarded instead of prize-money, however at least 5 athletes will receive a prize. If athletes have to be placed equally, the money value of the prizes in kind (e. g. a car) is divided accordingly.

Settlement of accounts per athlete

Reimbursement of prize-money will be paid out **by bank transfer** per athlete (not per horse resp. per horse owner) within 14 days after the CHIO. For this purpose the NF's are requested to state the bank information (**name of recipient, bank name, bank code, account number, IBAN and BIC codes**) of their athletes together with the online entries. In case the money transaction does not go through due to incorrect or incomplete bank information, the OC reserves the right to charge a lump sum of 80,-€ for any handling fees charged by the bank.

The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each athlete is obliged to forward the prize-money as well as any reimbursement to the respective horse owner.

Each athlete is requested to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been settled.

Taxation of Foreign Horse Owners, Athletes and Grooms:

According to § 50a - Abs. 4 EStG of the German Tax Rights the OC must detain tax (withholding tax on income earned) from all accounts paid out to foreign horse owners, athletes and grooms. According to a special agreement between the Aachen tax authorities and the Aachen-Laurensberger Rennverein, the total amount of tax payable will be deducted only from 50% of the prize-money by the administration office at the settlement of accounts.

The horse owners and athletes can apply for exemption of these taxes at the Central Federal Office for Finances, if the lawful requirements are met: Bundeszentralamt für Steuern, An der Küppe 1, 53225 Bonn, Germany, phone: (49) 228-4060, fax: (49) 228-4062661. An exemption of these taxes is only possible if the appropriate certificate is submitted. The documents for the exemption of tax can be downloaded from the website www.bzst.bund.de. Subject to change.

COMPETITION No 1

DHL-Prize – Individual Classification



1. Dressage

Dressage test: The FEI test CIC3* (B) 2009 to be ridden from memory

2. Jumping

Length: max. 600 m

Speed: 375 m/min.

Number of obstacles: 11-12

Number of efforts: 15

Height of obstacles: 1.25m

3. Cross-Country

Length: max. 4.000 m

Speed: 570 m/min.

Number of efforts: max. 36

Starting order: acc. to Art. 512 und 513

1st test - Dressage: by draw

2nd test - Jumping: same as Dressage

3rd test - Cross Country: same as in Dressage and Jumping,
but the best 20 athletes after
Dressage and Jumping start last in
reverse order of merits after
Dressage and Jumping.

In case an athlete rides two horses, the better placed horse
must be ridden last

Scoring Method:

acc. to Art. 502.2

The winning individual is the athlete with the lowest total of
penalty points, after adding together, for each athlete, the
penalty points incurred.

In the event of equality between any two or more athletes in
an Eventing Event, the classification is decided as follows

- 1) the best cross-country obstacle score, including faults at obstacles and time penalties; if there is still equality
- 2) the best will be the athlete whose cross-country time was closest to the optimum time; if there is still equality
- 3) the athlete with the best Jumping score (time and obstacles); if there is still equality
- 4) the athlete with the best time (fastest) in the Jumping Test; if there is still equality
- 5) the best percentage score in the Dressage test will decide.

If there is still equality the tie will remain in the Final classification.

Prize Money: **€ 100.000**

Breakdown of prize-money: 31.000,-- , 21.000,-- , 14.000,-- , 9.000,-- , 7.000,-- ,
5.000,-- , 4.000,-- , 3.000,-- , 2.000,-- , 1.000,-- , 6
x 500,--

plus premium for breeding

COMPETITION No 2

DHL-Prize – Team Classification



Requirements: see compt. No.1 and refer to FEI Nation Cup™ Eventing 2012 Rules/point system

Scoring Method: acc. to Art. 502.3 (rating results from competition C 1)
The winning team is that with the lowest total of penalty points, after adding together the final scores of the three best placed athletes in the team. For the purposes of Team Classification only, a athlete who fails for any reason to complete the entire competition will be awarded 1000 penalty points.

In the event of equality between any two or more teams, the classification will be decided by the best combined highest three placings – e.g. a team with Athletes ranked individually 2nd, 8th and 12th, team total 22, will beat one with Athletes ranked 1st, 7th and 15th, team total 23. Should these figures be equal, a tie shall be declared.

Reference is made to the FEI Nation Cup™ Eventing 2012 Rules/point system.

Prize Money: **€ 50,000**

Breakdown of prize-money: 16.000,-- , 11.000,-- , 7.500,-- , 6.000,-- , 4.500,--
3.000,-- , 2.000,--)

plus premium for breeding