

## **I. DENOMINATION OF THE EVENT:**

**Event:** CIC1\*/CIC2\*  
**Place:** Everswinkel  
**Date:** 16/05/2014 – 18/05/2014  
**Country:** Germany

## **II. GENERAL CONDITIONS**

This event is organised in accordance with:

- FEI Statutes, 23<sup>rd</sup> edition, effective 7<sup>th</sup> November 2013,
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2014,
- FEI Veterinary Regulations, 13<sup>th</sup> edition, effective 1<sup>st</sup> January 2014
- FEI Eventing Rules, 24<sup>th</sup> Edition, effective 1<sup>st</sup> January 2014
- FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1<sup>st</sup> Edition, effective 5<sup>th</sup> April 2010, updates effective 1<sup>st</sup> January 2014
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012, updates effective 1st January 2014,
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their athletes are of the correct age.
- The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

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Approved by the FEI  
Lausanne, on 31 January 2014

signed

Catrin Norinder  
Director Eventing & Olympic Departments

Approved by the German Equestrian Federation  
Warendorf, on 12 February 2014

signed

Gabriele Wentrup  
Sports Department NF GER

## **THE FEI CODE OF CONDUCT**

### **FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

### **III. GENERAL INFORMATION**

#### **1. ORGANISER**

Name: Ponyhof Georgenbruch  
Address: Müssingen 25  
48351 Everswinkel  
Telephone: +49.25 82 – 12 16  
Fax: +49. 25 82 – 90 25 85  
Email: info@ponyhof-georgenbruch.de

in cooperation with

Name: Reit- und Fahrverein Warendorf  
Address: Postfach 11 08 20  
48210 Warendorf

Websites: [www.ponyhof-georgenbruch.de](http://www.ponyhof-georgenbruch.de)  
[www.reitverein-warendorf.de](http://www.reitverein-warendorf.de)  
[www.rechenstelle.de](http://www.rechenstelle.de)

#### **ADDRESS OF SHOWGROUND**

Address Ponyhof Georgenbruch  
Müssingen 25  
48351 Everswinkel

#### **DIRECTION**

Arrival by car A1, interjunction Münster Süd onto A43 in direction of Münster, exit Warendorf/Bielefeld (B51), exit Freckenhorst/Everswinkel (L793), 2<sup>nd</sup> exit after Everswinkel, turn left to Warendorf, after about 4,5 km you will find the show grounds on the left hand side.

Arrival by train station Everswinkel/Raestrup or Warendorf

Arrival by plane airport Münster/Osnabrück

#### **2. ORGANISING COMMITTEE**

President: Clemens-August Schulze Zurmussen

Show Secretary: Gabriele Wentrup

Press Officer: Anna Schulze Zurmussen

#### **3. EVENT DIRECTOR**

Name: Clemens-August Schulze Zurmussen  
Address: Müssingen 25  
48351 Everswinkel  
Telephone: +49.25 82 – 12 16  
Fax: +49.25 82 – 90 25 85  
Email: info@ponyhof-georgenbruch.de

#### **4. 24 hours Veterinary Service Manager number:**

Mobile: Dr. Matthias Nover (+49.176 – 84 83 06 94)

# APPROVED SCHEDULE CIC1\*/CIC2\* EVERSINKEL 2014



## IV. OFFICIALS

Re.	Panel	Competition	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	CIC2*	Ground Jury President	10051034	Cisca van Meggelen-Peek	NED	3*/4*	info@vmk-assurantien.nl
			Ground Jury Member	10019424	Dr. Ernst Topp	GER	3*/4*	
		CIC1* - 1 <sup>st</sup> section (Juniors/ Young Riders)	Ground Jury President	10051853	Ralf Ehrenbrink	GER	1*/2*	r.ehrenbrink@t-online.de +49.177-2008888
			Ground Jury Member	10007405	Hanno Vreden	GER	1*/2*	
		CIC1* - 1 <sup>st</sup> section (Seniors)	Ground Jury President	10051830	Tonius Lehmkuhl	GER	national	helene_lehmkuhl@web.de
			Ground Jury Member	10004191	Friedhelm Kohsfeld	GER	national	
2	Technical Delegate	CIC1*/CIC2*	Technical Delegate	10049869	Friedrich Otto-Erley	GER	3*/4*	fotto-erley@fn-dokr.de +49.171-7708928
3	Course Designer	CIC1*/CIC2*	Course Designer Cross Country and Jumping	10052716	Mathias Otto-Erley	GER	3*/4*	m.otto-erley@erboe.de +49.171-4573517
4	Stewards	CIC1*/CIC2*	Chief Steward	10013597	Judith Schaefer	GER	2	judith.schaefer@me.com +49.151-24034960
			Assistant Steward	10082574	Werner Stock	GER	2	
5	Appeal Committee	CIC1*/CIC2*	Appeal Committee President		./.			
6	FEI Veterinary Delegate	CIC1*/CIC2*	FEI Veterinary Delegate	10010308	Dr. Christian Rehage	GER		c.rehage@pferdeklunik-cronau.de +49.171-6935456
7	Veterinary Service Manager (VSM)/Treating Veterinarian	CIC1*/CIC2*	Veterinary Service Manager/ Treating Veterinarian	10106915	Dr. Matthias Nover	GER		matthias.nover@web.de +49.176 - 84 83 06 94
8	Chief Medical Officer	CIC1*/CIC2*	Chief Medical		Dr. Erich Hohenberger	GER		+49.25 82 - 85 35
9	Medical Service	CIC1*/CIC2*	Medical Service		DRK Everswinkel	GER		+49.25 82 - 99 17 00
10	Farrier	CIC1*/CIC2*	Farrier		Tobias Kalthoff	GER		+49.172 - 5 38 92 24
11	Delegate NF GER	CIC1*/CIC2*	Delegate NF GER		Friedrich Otto-Erley	GER		

## **V. SPECIFIC TECHNICAL CONDITIONS**

### **1. TIMETABLE** (subject to alterations)

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• Declaration of Starters CIC1*/CIC2*	Wednesday	14/05/2014	by 07:00 p. m.
• Opening of stables:	Thursday	15/05/2014	12:00 noon
• Official Course Inspection	Thursday	15/05/2014	06:00 p. m.
• 1 <sup>st</sup> Start – Dressage CIC1*/CIC2*	Friday	16/05/2014	08:00 a. m.
• 1 <sup>st</sup> Start – Cross Country CIC1*	Saturday	17/05/2014	09:00 a. m.
• 1 <sup>st</sup> Start – Cross Country CIC2*	Saturday	17/05/2014	following CIC1*
• Horse Inspection CIC1*/CIC2*	Sunday	18/05/2014	08:00 a. m.
• 1 <sup>st</sup> Start – Jumping CIC1*	Sunday	18/05/2014	09:30 a. m.
• 1 <sup>st</sup> Start – Jumping CIC2*	Sunday	18/05/2014	following CIC1*
• Prize-Giving Ceremony CIC1*/CIC2*	Sunday	18/05/2014	afternoon

In case of a high number of entries the OC reserves the right to start with the Dressage test CIC1\*/CIC2\* on Thursday, approx. 05:00 p. m.

The definite time-table will only be published on the following websites:  
www.rechenstelle.de and www.fn-neon.de

### **2. VENUE :**

#### **1. DRESSAGE TEST**

- 1.1. Competition Arena: 20 x 60 m, grounds: grass  
1.2. Practice Arena: 80 x 80 m, grounds: grass

#### **2. CROSS-COUNTRY**

- 2.1. Type of ground: forest and meadows

#### **3. JUMPING**

- 3.1. Competition Arena 80 x 80 m, grounds: grass  
3.2. Practice Arena 80 x 80 m, grounds: grass

### **3. STABLES :**

Size of boxes 3 m x 3 m

## **VI. PARTICIPATION/INVITATIONS**

**Athletes are invited by the Organising Committee through their NF.**

**One groom per athlete.**

#### **Foreign Athletes:**

Foreign Athletes, must be qualified acc. to "Minimum Eligibility Requirements of Athletes & Horses" (see Eventing Rules Art. 516 – 522).

Invited NFs: BEL/DEN/NED/SUI

#### **German Athletes:**

Acc. to a special handicap agreed upon with NF GER; however "Minimum Eligibility Requirements of **Athletes** & Horses" (see Eventing Rules Art. 516 – 522) have to be adhered to.

#### **Ballot procedure in case of excessive entries:**

Number of Athletes per foreign NF 5

Number of horses per Athlete 2

## **VII. ENTRIES**

**All Athletes & Horses participating in any International competition must be registered with the FEI, prior to participating. Failure to do so will result in automatic disqualification of the Athlete and/or Horse.**

**Foreign Athletes will be entered through their home NF.**

**IMPORTANT - Entry forms must include the following information on:**

**Horse/Pony:** • name • date of birth • breed • country of birth • stud-book initials  
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

**Athlete:** • name • gender • date of birth • nationality • FEI ID number

### **1. QUALIFICATIONS**

Each NF must certify the qualification of each horse and athlete and list the competitions which enabled horse and athlete to qualify, according to the qualification procedure established for each star level. Please include the relevant procedure according to level of event in schedule (refer to Rules References attached and Rules for Eventing Art. 517).

In addition the eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (national,D,C,B,A) (Art. 519)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (art. 520)

#### **Minimum Age Limitation:**

	<b>ATHLETES</b>	<b>HORSES</b>
<b>1*</b>	14	6
<b>2*</b>	16	6
<b>3*</b>	18	7
<b>4*</b>	18	8

### **2. DEADLINES**

Closing date of Definite Entries: 22/04/2014

Last date for substitutions: 14/05/2014

Entry fee will be due at closing date of definite entries.

CIC1\* per horse: € 100,00 (incl. VAT)

CIC2\* per horse: € 120,00 (incl. VAT)

Entry fee, stabling fee, fee for power supply (if ordered) will be subject to direct debit for Athletes who have entered through the German online system NeOn.

Foreign Athletes are asked to transfer stabling fee, entry fee and fee for power supply (if ordered) by closing date of entries to the following account:

Account holder: Paul Schulze Zurmussen  
Bank: Vereinigte Volksbank Telgte  
IBAN: DE32412626210086214504  
BIC: GENODEM1SDH

Entries will not be accepted, unless the respective fee (entry fee, possible stabling fee) has been sent to the OC or transferred to the account mentioned above by closing date of entries.

For late entries (after 21/04/2014) the OC reserves the right to charge a fee acc. to the rules for late entries of NF GER – this rule applies to both German and foreign Athletes.

Entries have to be sent to:

Name: Gabriele Wentrup  
Telephone: +49.1 52 – 33 59 39 19  
Email: gwentrup-turniere@online.de

Entries are not accepted unless they contain full details according to FEI requirements, especially including the records of results.

**Refund procedure if rider/horse cannot compete :**

In case of withdrawals or no-shows after the date of definite entries the athlete or the respective NF will be held liable to reimburse the OC as a result of the late withdrawal or no-show. The amount to be charged will be to the amount of the respective entry fee plus stabling fee if ordered per horse.

**3. ADDITIONAL FEES/CHARGES BY OC:**

MCP fee:	included in the entry fee
Box:	€ 120 per box
Tackbox:	€ 120 per box
Power supply (if ordered):	€ 40 per charge
Hay:	€ 6,00 per bale
Straw (1 <sup>st</sup> bedding free):	€ 6,00 per bale
Shavings	€ 10,00 per bale
Health papers:	€ 30 per document issued

**All aforementioned amounts are including VAT**

**VIII. FACILITIES OFFERED**

**1. ATHLETES**

Accommodation and meals will be at the Athlete's own expense. Hotel list see annex.

**2. GROOMS**

Accommodation and meals will be at the Athlete's own expense. Hotel list see annex. OC provides sufficient sanitary and showering facilities, with hot and cold water for male and female grooms. These must be regularly maintained in a proper state of cleanliness.

**3. HORSES / PONIES**

Transport expenses to be paid by the athletes.

Stabling of horses from 15/05/2014 – 18/05/2014 will be at the Athlete's own expense. The exact number of boxes has to be ordered with the entries – the order is binding. Only the assigned stables may be used. Forage and bedding has to be brought along.

Electricity has to be ordered and paid for together with the entries.

**4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Will not be made available.

**5. WELCOME**

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to facilitate them on arrival.

**IX. ADDITIONAL INFORMATION/INSURANCES/MEDICAL CARD**

**1. EVENTING MEDICAL CARD**

OCs must draw the attention of all athletes that they must carry readily accessible on themselves a medical card for the Cross-Country Test. Armbands must be checked by the OC upon arrival to the competition by the athletes and checked by the Official Doctor and the Technical Delegate for accurate information.

**2. INSURANCES**

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

**The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel, Members of the Appeal Committee (FEI MCP Veterinarians are covered under a different policy):**

- Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and**
- Who have received the status of FEI Officials at FEI Events through a qualification process.**

**The FEI will NOT insure:**

- National officials officiating at FEI Events; and/or**
- FEI Officials, who have no official function at the Event.**

**The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.**

**LIABILITY**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements. Furthermore he also declines any liability for theft, or other incidents.



### **3. PRIZE GIVING CEREMONY**

The placed athletes are asked to attend the prize-giving ceremony with their horses.

### **4. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

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### **5. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES**

The Athletes are authorised to carry the logo of their personal sponsor in accordance with Art. 541 of the FEI Rules for Eventing. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

### **6. PROTESTS**

All protests, to be valid, must be made in writing and accompanied by a deposit of CHF 150 or equivalent.

### **7. EVENT'S ORGANISATION**

In exceptional circumstances, together with the approval of the Delegate of the NF GER and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a results of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

### **8. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

### **9. RESULTS**

OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Any result must be provided to the FEI in a format specified by the FEI in the approved schedule. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1,000.- per violation.

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to [frederique.reffet@fei.org](mailto:frederique.reffet@fei.org), in the proper Excel or XML file immediately after the event. Please refer to compulsory format for Eventing competitions; the file can be downloaded using the following link:

<http://www.fei.org/fei/your-role/organisers/eventing/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.

**All athletes who have not completed the event must appear on the results**

## **X. VETERINARY MATTERS**

**VETERINARY REGULATIONS (VRs), 13<sup>th</sup> edition 2013, effective 1<sup>st</sup> January 2014**

### **1. CUSTOMS FORMALITIES**

**The following horse transport company is ready to assist:**

Name:           Johannsmann Transport Service GmbH  
                    Internationale Pferdetransporte  
Address:       Hagenort 6  
                    D-33803 Steinhagen  
Telephone:   +49.5204 – 890111  
Fax:           +49.5204 – 890222  
Email:         info@johannsmann-pferdetransporte.de

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

- a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Regulations 90/426 (see annex Vet. I) of the actual valid form will be necessary.
- b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see Annex Vet. II) of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3. NATIONAL REQUIREMENTS**

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Law Governing Epidemic Diseases (Tierseuchengesetz):  
[www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

#### **4. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### **5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

##### **PASSPORTS**

##### **General Regulations Article 137**

##### **For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved by the FEI, are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

<b>Event's Category</b>	<b>FEI Passport and / or Recognition Card</b>
National Events (CN)	Not compulsory
CI-short/long 1* / 2* (CIMs)	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CI-long 3* / 4* CI-short 3* CHs/ Games of all levels	Compulsory

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other passport requirements including for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**VACCINATIONS - EQUINE INFLUENZA**  
**2014 Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 (e.g. 1 January) 2 <sup>nd</sup> Vaccination: day 21-92 (e.g. 1 February)	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course (e.g. 1 August)	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination (e.g. may enter venue after 7 August)
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be competing in the 6 months +21 days from the previous booster vaccination	Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

**EXAMINATION ON ARRIVAL**  
**2014 Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**HORSE INSPECTIONS**  
**2014 Veterinary Regulations Article 1033**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit not to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

### **LIMB SENSITIVITY EXAMINATION**

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute "abnormal limb sensitivity"). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION**

### **2014 Veterinary Regulations, Chapter VI**

### **EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)**

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

### **SAMPLING**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2014 Veterinary Regulations Article 1057 and 1058).

### **CLEAN SPORT INFORMATION**

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications (the EPSL) is available on the FEI Clean Sport website: [www.FEICleanSport.org](http://www.FEICleanSport.org) as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to [www.FEI.org/veterinary](http://www.FEI.org/veterinary) for information and details). **(Art. 1956)**

**FEI LABORATORY FOR SAMPLE ANALYSIS**

**GROUPS I & II ONLY – FEI CENTRAL LABORATORY**

Under Veterinary Regulations Chapter VI, Article 1057 all samples collected in Groups I and II, must be analysed by the FEI Central Laboratory, currently Horseracing Forensic Laboratories (H.F.L) Sport Science, Quotient Biosearch Limited Newmarket Road Fordham, Cambridgeshire CB7 5WW.

Samples collected outside of FEI Groups I and II may be analysed at an alternative FEI Approved Laboratory. Addresses and contact details can be found at [http://www.fei.org/sites/default/files/file/VETERINARY/Doping\\_and\\_Controlled\\_Medication/list%20of%20labs%20%2711.pdf](http://www.fei.org/sites/default/files/file/VETERINARY/Doping_and_Controlled_Medication/list%20of%20labs%20%2711.pdf).

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event (Vet. Regs. Art. 1064). The list of approved Laboratories and further information is available on the FEI website.

Name: Horseracing Forensic Laboratories (HFL) Sport & Science

Att.: Dr Steve Maynard

Quotient Biosearch Limited

Address: Newmarket Road, Fordham

Cambridgeshire CB7 5WW, United Kingdom

Telephone: +44-1638 724 406

Fax: +44-1638 724 407

Email: SMaynard@hfl.co.uk

**7. PONIES**

For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection (2014 Veterinary Regulations, Chapter IV).

**8. INJURY SURVEILLANCE**

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events.

**XI. HUMAN ANTI-DOPING**

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

1. One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the FEI at least two (2) weeks prior to the starting date of the Event.
2. Human anti-doping facilities reasonably separated from public activity, consisting of:
  - one (1) private room exclusively dedicated for use by the DCOs with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
  - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
  - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the DCO room and waiting area.
3. Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the OC must be communicated to the FEI as early as possible following receipt by the OC of the Testing plan for the Event. Please see the qualifications for Chaperones in the ADRHAs.



## **C O M P E T I T I O N S**

**TOTAL AMOUNT OF PRIZE MONEY : € 5.000**

	Name of Class	Amount
Competition No 1	CIC1*	€ 1.500 per section
Competition No 2	CIC2*	€ 2.000

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY**

#### **Distribution of Prizes and Indemnities**

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. The scheduled prizes are gross amounts.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. After having deducted the VAT from the prize money or prizes in kind rewarded instead of prize money, as a rule the following income tax will be due: no taxes up to 250 EUR, 15 % exceeding 250 EUR (in force as of 01.01.2009); plus solidarity fee (at present 5.5 %) of the income amount. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

### **IMPORTANT**

#### **The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128, Eventing Rules Art 505.3)**

The amount of prize-money must be distributed as per the breakdown shown for each competition in the schedule.

The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

If less than five Athletes compete the competition, the minimum number of prizes to be distributed shall be amended to equal the number of Athletes completing.

The value of the first prize for individuals or teams, either in cash or in kind easily convertible into cash, may never exceed one third of the total value of the prize money and prizes convertible into cash offered for the competition.

# APPROVED SCHEDULE

## CIC1\*/CIC2\* EVERSWINKEL 2014



Participation acc. to VI. und VII.  
Dress and Saddlery acc. to 538 and 539  
Classification acc. to 528.1

***This competition will be in accordance with Rules for Eventing, 24<sup>th</sup> Edition 2013, effective 1<sup>st</sup> January 2014***

### **COMPETITION No 1 – CIC1\***

**1<sup>st</sup> section: Juniors/Young Riders**

**2<sup>nd</sup> section: Seniors**

#### **Dressage**

Dressage Test: FEI 2009 1\* A, to be ridden from memory

#### **Cross Country**

Length: 2.600 – 3.120 m

Speed: 520 m/min

Number of efforts: 25 - 30

#### **Jumping**

Distance: max. 600 m

Speed: 350 m/min

Number of efforts: 13

Number of obstacles: 10 - 11

Height of obstacles: 1,15 m

Number of horses per athlete: 3

Starting order: acc. to Art. 533.2  
1<sup>st</sup> test: Dressage: by draw  
2<sup>nd</sup> test: Cross Country: as Dressage  
3<sup>rd</sup> test: Jumping: in reverse order of merits after  
Dressage and Cross Country.

Total prize money: € 1.500 per section

Breakdown of prize-money: 290/230/200/170/150/140

€ 340 are to split among the remaining placed athletes (however, the last athlete placed will receive at least € 15)

\* \* \* \* \*



**COMPETITION No 2 - CIC2\***

**Dressage**

Dressage Test: FEI 2009 2\* A, to be ridden from memory

**Cross Country**

Length: 3025– 3.575 m

Speed: 550 m/min

Number of efforts: 27 - 32

**Jumping**

Distance: max. 600 m

Speed: 350 m/min

Number of efforts: 14

Number of obstacles: 10 - 11

Height of obstacles: 1,20 m

Number of horses per athlete: 3

Starting order: acc. to Art. 533.2  
1<sup>st</sup> test: Dressage: by draw  
2<sup>nd</sup> test: Cross Country: as Dressage  
3<sup>rd</sup> test: Jumping: in reverse order of merits after  
Dressage and Cross Country.

Total prize money: € 2.000

Breakdown of prize-money: 380/300/270/220/200/180

€ 450 are to split among the remaining placed athletes (however, the last athlete placed will receive at least € 20)

\* \* \* \* \*

**ENTRY FORM**

**FEDERATION EQUESTRE INTERNATIONALE**  
**2014 Standard Entry Form/Qualification form**

<b>Event Name:</b>			
<b>Date:</b>			
<b>Format:</b>	CCI(long) / CIC(short)	<b>Level</b>	<b>1*</b> (one star) <b>2*</b> (two star) <b>3*</b> (three star) <b>4*</b> (four star)
<b>Status:</b>	Championship    Games	CCIO(long)/CICO(short)	

**ATHLETE:** *(See separate sheet for qualifications)*

<b>Full Name:</b>				Mr/Mrs/Miss
<b>FEI Reg No:</b>				
Permanent Address:				
Country:		Post/Zip Code:		
Tel No:		Fax No:		
Mobile No:		Email Address:		
Nationality:		Date of Birth:		
Country of Residence:		(for tax purposes)		
Contact Address:				
(if different from above)				

Country:		Post/Zip Code:		
Tel No:		Fax No:		
Mobile No:		Email Address:		

**HORSE:** *(See separate sheet for qualifications)*

<b>Name:</b>			
<b>FEI Reg</b>		<b>Year of Birth:</b>	

**APPROVED SCHEDULE  
CIC1\*/CIC2\* EVERSWINKEL 2014**



**No:** \_\_\_\_\_

I certify that the above information is correct and that if the entry is accepted, I will abide by the FEI Rules and Regulations and by the conditions of the Schedule of the Competition.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Athlete)

**National Federation Approval:**

By signing the below, the NF of the athlete mentioned on this entry form confirms that the athlete and the horse (s) are duly qualified as per attached qualification form or competent to compete (CCI\*, CIC\*, CCIO\*) for the event as per all applicable rules.

Name of NF: \_\_\_\_\_

Signature of NF \_\_\_\_\_

Representative: \_\_\_\_\_

Stamp of the NF: \_\_\_\_\_

**APPROVED SCHEDULE**  
**CIC1\*/CIC2\* EVERSWINKEL 2014**



**2014 MINIMUM ELIGIBILITY REQUIREMENTS FOR ATHLETES AND HORSES**

***This form must be completed and returned with Entry Form for all competitions above 1 star level***

**HORSE Name..... FEI Registration No .....**

Minimum Eligibility Requirements as specified under Art 517

Type of Event	Level	Name of event	Date	Athlete	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

**ATHLETE Name ..... FEI Registration No .....**

*(need only be completed if different to Horse qualification above)*

Minimum Eligibility Requirements as specified under Art 517

Type Event	Level	Name of event	Date	Horse	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

Signature: Athlete \_\_\_\_\_  
(Signed) -----

NF  
(Signed) -----

**APPROVED SCHEDULE**  
**CIC1\*/CIC2\* EVERSWINKEL 2014**

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Annex: **Entry Details** (specific to each Event and individual Events may add their own items)

**Recommended Entry Details**

- Options:
- Method of Payment
  - Stabling requirements
  - Arrival and departure dates/times
  - Bedding
  - Forage
  - Horsebox electrical connection
  - Accommodation for athletes, grooms, owners
  - Eligibility for special prizes

Contact Telephone Numbers:

- Next of kin
- Groom / Athlete (night time)

**OWNER(S)** *(As recorded in the FEI Passport)*

1. Full Name: \_\_\_\_\_ Mr/Mrs/Miss/\*Company  
Address: \_\_\_\_\_

Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_  
Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_

\*Company contact name: \_\_\_\_\_

2. Full Name: \_\_\_\_\_ Mr/Mrs/Miss/Company  
Address: \_\_\_\_\_

Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_  
Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_

\*Company contact name: \_\_\_\_\_

**HORSE:**

Name: \_\_\_\_\_  
FEI REG / FEI Pass.No: \_\_\_\_\_ Dam: \_\_\_\_\_  
Year of Birth: \_\_\_\_\_ Breed: \_\_\_\_\_  
Sex: \_\_\_\_\_ Height: \_\_\_\_\_  
Colour: \_\_\_\_\_ Stud Book No: \_\_\_\_\_  
Sire: \_\_\_\_\_ Country of Birth: \_\_\_\_\_ :

**APPROVED SCHEDULE**  
**CIC1\*/CIC2\* EVERSINKEL 2014**



**COMMENTARY NOTES**

Horse:		
Athlete:		XC Colours:
Marital Status:		Maiden Name:
Partner's Name		Occupation:
Previous Competitor at Event:		
Name of Trainer:		
Owner's Details:		

Athlete's Equestrian History, i.e. important past successes:

Horse's Previous Form, e.g Three Day Events (CI-long), Championship, CI-short format etc: