

**I. DENOMINATION OF THE EVENT**

**Venue:** Münster  
**Date:** 02/05/2015 – 03/05/2015  
**NF:** Germany  
**Category:** CIC1\*/CIC2\*

**II. GENERAL CONDITIONS**

This event is organised in accordance with:

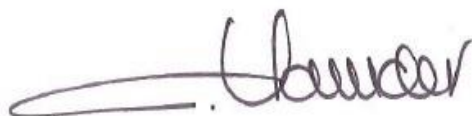
- FEI Statutes, 23<sup>rd</sup> edition, 29<sup>th</sup> April 2014
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2015
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2015
- FEI Eventing Rules, 24<sup>th</sup> Edition, effective 1<sup>st</sup> January 2015.
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2015
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2015 revised WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

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**Approved by the FEI**

**Lausanne, on 23<sup>rd</sup> February 2015  
Updated on 2 April 2015**

**Signature:**



**Catrin Norinder  
Director Eventing & Olympic Departments**

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**THE FEI CODE OF CONDUCT  
FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

### **III. GENERAL INFORMATION**

#### **1. ORGANISER**

Name: Westfälische Reit- und Fahrschule e.V.  
Address: Havichhorster Mühle 100 A, 48157 Münster, GER  
Telephone: +49 251 390033-0  
Fax: +49 251 390033-14  
Email: info@wrfs.de  
Website: www.wrfs.de

#### CONTACT DETAILS SHOW GROUND

Address: Westfälische Reit- und Fahrschule e.V.  
Havichhorster Mühle 100 A  
48157 Münster, GER  
Telephone: +49 251 390033-0  
GPS Coordinates: Latitude: 52.00512, Longitude: 7.68599

#### ACCESSIBILITY DETAILS:

Arrival by car: From North / South motorway A1, Exit "Greven", direction to Münster, after about 9 km turn left into "Havichhorster Mühle"; from East: about 3 km before Münster turn right direction to Handorf, through Handorf, at T-junction turn right, after about 500 m turn right into "Havichhorster Mühle"; from West: take B 51 direction to Bielefeld, about 3 km after Münster turn left to Handorf, then follow directions from the East.

Arrival by train: Münster Main Station (about 20 min. by bus or car)  
Arrival by plane: Münster / Osnabrück (FMO) (about 20 min. by car)

#### **2. ORGANISING COMMITTEE**

President: Jörg Jacobs  
Show Secretary: Friederike Tophoff-Kaup

#### **3. EVENT DIRECTOR**

Name: Jörg Jacobs  
Address: Havichhorster Mühle 100 A  
48157 Münster  
Telephone: +49 251 390033-0  
Fax: +49 251 390033-14  
Email: Jacobs@wrfs.de

#### **4. 24 HOURS VETERINARY SERVICE MANAGER**

Name: Dr. Bernadette Unkrüer  
Telephone: +49 2504 93320

**IV. OFFICIALS**

Ref.	Panel	Competition	Function	FEI ID	Name	NF	Level	Contact Details	
1	Ground Jury	CIC1*	Ground Jury President	10019424	Dr. Ernst Topp	GER	3*/4*	topp.dr.ernst@freenet.de +49.172-4123838	
			Ground Jury Member	10007405	Hanno Vreden	GER	national		
		CIC2*	Ground Jury President	10065909	Nikki Herbert	GBR	3*/4*	nikki.westwoodlodge@hotmail.co.uk +44.7802624901	
			Ground Jury Member	10100900	Dr. Hans Peter Karp	GER	national		
2	Technical Delegate	CIC1*/ CIC2*	Additional Jumping Judge		Eberhard Schulte Günne	GER	national		
3	Course Designer		Technical Delegate	10004750	Lars Christensson	SWE	1*/2*	larschristensson@telia.com +46.709991834	
4			Stewards	Course Designer Cross Country	10049956	Martin Plewa	GER	1*/2*	plewa@wrfs.de +49.171-2196650
				Course Designer Jumping	10107704	Elmar Siepmann	GER	national	
5	Assistant Stewards		Assistant Course Designer		Michael Gola	GER	national		
			Chief Steward	10049509	Philine Ganders-Meyer	GER	3	pganders-meyer@fn-dokr.de +49.172-5650092	
6	Appeal Committee		Assistant Steward	10013597	Judith Schaefers	GER	2		
7	FEI Veterinary Delegate/ Veterinary Commission		Appeal Committee		./.				
8	Veterinary Service Manager (VSM)/ Treating Veterinarian (VR Art. 1010)		FEI Veterinary Delegate	10051381	Dr. Matthias Niederhofer	GER		niederhofer@tierklinik-telgte.de	
9	Chief Medical Officer Medical Service		Veterinary Service Manager/ FEI Permitted Treating Veterinarian	10082292	Dr. Bernadette Unkrüer	GER		unkrueer@tierklinik-telgte.com +49.160-8856792	
10	Farrier		Chief Medical Officer Medical Service		DRK Telgte	GER		info@drk-telgte.de +49.2504-1444	
11	Delegate NF GER	Farrier		Firma Niemerg	GER		ernst.niemerg@t-online +49.251-293265		
		Delegate NF GER			Dr. Ernst Topp	GER			

## **V. SPECIFIC TECHNICAL CONDITIONS**

### **1. TIMETABLE** (subject to alterations)

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• Opening of stables:	Friday	01/05/2015	02:00 p. m.
• Official Course Inspection:	Friday	01/05/2015	05:00 p. m.
• Declaration of Starters CIC1*:	Friday	01/05/2015	06:00 p. m.
• Declaration of Starters CIC2*:	Friday	01/05/2015	06:00 p. m.
• 1 <sup>st</sup> Start – Dressage CIC1*:	Saturday	02/05/2015	08:00 a. m.
• 1 <sup>st</sup> Start – Dressage CIC2*:	Sunday	03/05/2015	08:00 a. m.
• 1 <sup>st</sup> Start – Jumping CIC1*:	Saturday	02/05/2015	08:30 a. m.
• 1 <sup>st</sup> Start – Jumping CIC2*:	Sunday	03/05/2015	08:30 a. m.
• 1 <sup>st</sup> Start - Cross-Country CIC1*:	Saturday	02/05/2015	02:00 p. m.
• 1 <sup>st</sup> Start - Cross-Country CIC2*:	Sunday	03/05/2015	02:00 p. m.
• Prize-giving CIC1*:	Saturday	02/05/2015	06:00 p. m.
• Prize-giving CIC2*:	Sunday	03/05/2015	06:00 p. m.

### **2. VENUE :**

#### **DRESSAGE**

Competition Arena: 20 x 60 m, grounds: sand

Practice Arena: 20 x 60 m, grounds: sand

#### **CROSS-COUNTRY**

Type of ground: grass

#### **JUMPING**

Competition Arena: 40 x 80 m, grounds: sand

Practice Arena: 30 x 60 m, grounds: sand

### **3. STABLES :**

Size of boxes 3 m x 3 m + 10 % 3 m x 4 m

## **VI. INVITATIONS**

Number of NFs invited	unlimited
Number of home Athletes	CIC1*: 90; CIC2*: 60
Number of foreign Athletes	unlimited
Number of horses per Athlete	3 per competition

#### **German Athletes:**

Acc. to a special handicap agreed upon with NF GER; however "Minimum Eligibility Requirements of Athletes & Horses" (see Eventing Rules Art. 516 – 522) have to be adhered to.

#### **Foreign Athletes:**

Foreign Athletes, must be qualified acc. to "Minimum Eligibility Requirements of Athletes & Horses" (see Eventing Rules Art. 516 – 522).

**Ballot procedure in case of excessive entries:**

**Ballot procedure in case of excessive entries:**

The number of horses will be limited to approx. 180. If there are more than 180 entries at closing date (07/04/2015), further entries will be put on a waiting list (also entries through the German entry system NeOn). The date when the entries have been received will be decisive. **Only entries which have correctly been paid by closing date of entries will be accepted.**

Number of Athletes per foreign NF 2

Number of horses per Athlete 2

**Athletes are invited by the Organising Committee through their NF.**

**One groom per athlete.**

## **VII. ENTRIES**

**It is the responsibility of NFs to ensure their participants are of the correct age.  
All Athletes & Horses participating in any International competition must be registered with the FEI.**

**Foreign Athletes will be entered through their home NF.**

**IMPORTANT - Entry forms must include the following information on:**

**Horse/Pony:** • name • date of birth • breed • country of birth • stud-book initials  
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

**Athlete:** • name • gender • date of birth • nationality • FEI ID number

### **1. QUALIFICATIONS**

Each NF must certify the qualification of each horse and athlete and list the competitions which enabled horse and athlete to qualify, according to the qualification procedure established for each star level. Please include the relevant procedure according to level of event in schedule (refer to Rules References attached and Rules for Eventing Art. 517).

In addition the eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (national, D, C, B, A) (Art. 519)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (Art. 520)

**Minimum Age Limitation:**

<b>LEVEL</b>	<b>ATHLETES</b>	<b>HORSES</b>
<b>1*</b>	14	6
<b>2*</b>	16	6
<b>3*</b>	18	7
<b>4*/Ch3*</b>	18	8

## **2. DEADLINES**

Entry closing 07/04/2015  
Last date for substitutions: 01/05/2015  
Entry fee:  
CIC1\*: € 100,00 (incl. VAT)  
CIC2\*: € 120,00 (incl. VAT)

Entry fee, stabling fee, fee for power supply (if ordered) will be subject to direct debit for Athletes who have entered through the German online system NeOn.

Foreign Athletes are asked to transfer entry fee, stabling fee and fee for power supply (if ordered) by closing date of entries to the following account:

Account holder: Westfälische Reit- und Fahrschule e.V.  
Bank: Sparkasse Münsterland Ost  
IBAN: DE29400501500000346700  
BIC: WELADED1MST

EADCMP-fee and costs for forage etc. (see "ADDITIONAL FEES/CHARGES BY OC") will be invoiced in addition on site.

For late entries (after 07/04/2015) the OC reserves the right to charge a fee acc. to the rules for late entries of NF GER – this rule applies to both German and foreign Athletes.

Entries to be sent to:

Name: Friederike Tophoff-Kaup  
Telephone: +49.170-534 7280  
Fax: +49.251-39003314  
Email: ftophoff@gmail.com

Entries are not accepted unless they contain full details according to FEI requirements, especially including the records of results.

### **Refund procedure if athlete/horse cannot compete:**

In case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC as a result of the late withdrawal or no-show.

The amount to be charged: CIC1\*: 100 €, CIC2\*: 120,00 €. per horse, plus possible stabling fee.

## **3. ADDITIONAL FEES/CHARGES BY OC:**

EADCMP Fee: CHF 12,50 per horse  
Box: € 120,00 per box  
Electricity (upon request): € 50,00 per charge  
Hay € 18,00 per 100 kg  
Straw: € 12,00 per 100 kg  
Shavings: € 08,00 per bale  
Health papers: € 30,00 per document issued

**All aforementioned amounts are including VAT**

VAT number of the OC: 336/5828/0863

## **VIII. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation:**

Hotel list will be made available on request. A limited number of accommodation (single room, double room, triple room incl. breakfast) will be available at the Westf. Reit- und Fahrschule.

Accommodation will be at the Athletes expense.

#### **Meals:**

Meals will be at the Athletes expense.

### **2. GROOMS**

#### **Accommodation:**

Accommodation will be at the Athletes expense.

#### **Meals:**

Meals will be at the Athletes expense.

OC provides proper sanitary conditions, which includes sufficient showering facilities for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

### **3. HORSES / PONIES**

Transport expenses to be paid by the athletes.

Horses will be stabled from 01/05/2015 to 03/05/2015; the stabling fee (incl. 1<sup>st</sup> bedding - straw) has to be paid with the entries. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. There will only be a limited number of boxes available. Only the assigned stables may be used.

Electricity has to be ordered and paid for with the entries.

### **4. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the OC in order to facilitate their arrival.

### **5. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

There will be no local transportation.

## **IX. ADDITIONAL INFORMATION**

### **1. MEDICAL INFORMATION FORM FOR ARMBANDS**

#### **Declaration of medical condition**

Athletes with medical conditions that may be relevant in the case of a medical emergency are responsible, at every Event when riding, for wearing a medical data



carrier\* from a system provider able to communicate information at least in English. Alternatively (and at the minimum) a medical armband of good quality can be used. Athletes who chose to wear an armband should download and fill the form available for this purpose on the FEI's website <http://www.fei.org/fei/your-role/officials/eventing/forms>.

*\* Medical data carrier (also called "medical identification tag"): small emblem or tag worn on a bracelet, neck chain, or on the clothing, intended to alert paramedics/physicians/ first responders that the wearer has an important medical condition.*

Conditions that are relevant include recent head injury, serious past injuries/surgery, chronic health problems such as diabetes, long-term medications and allergies. If in doubt, the athlete should discuss this with his own treating physician."

## **2. ADVERTISING ON ATHLETES AND HORSES**

At International events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with Art. 541 of the FEI Rules for Eventing.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## **3. PRIZE GIVING CEREMONY**

The prize giving ceremony will take place directly after the cross country test without horses.

## **4. INSURANCES**

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI EADCMP Veterinarians are covered under a different policy):

Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and

Who have received the status of FEI Officials at FEI Events through a qualification process.

The FEI will NOT insure:

National officials officiating at FEI Events; and/or  
FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage

described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

FEI Permitted Treating Veterinarians (PTVs) (Art 1005) are to have adequate professional indemnity insurance.

#### **LIABILITY**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

#### **5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area acc. to VR Art. 1023.VI.

#### **6. PROTESTS/ APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150 or equivalent.

#### **7. MODIFICATION OF SCHEDULE**

In exceptional circumstances, together with the approval of the Delegate of the NF GER and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

#### **8. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

#### **9. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results for lower level events (1\*/2\*) are to be sent by e-mail to [kimberley.zimmermann@fei.org](mailto:kimberley.zimmermann@fei.org) and for higher level events (3\*/4\*+ CH) to [frederique.reffet@fei.org](mailto:frederique.reffet@fei.org) in the proper Excel or XML file immediately after the event.

Please refer to compulsory format for Eventing competitions; the file can be downloaded using the following link:

<http://www.fei.org/fei/your-role/organisers/eventing/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.

**All athletes who have not completed the event must appear on the results**

#### **10. BETTING**

Betting will not be authorised by the OC.

## **X. VETERINARY MATTERS**

### **VETERINARY REGULATIONS (VRs), 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2015**

#### **1. CUSTOMS FORMALITIES**

For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

Contact details:

Name: Friederike Tophoff- Kaup,  
Telephone: +49 170 5347280  
Fax: +49 251 39003314  
Email: [ftophoff@gmail.com](mailto:ftophoff@gmail.com)  
Opening hours: 08:00 a. m. – 05:00 p. m.

Customs and veterinary fees will not be taken over.

#### **2. HEALTH REQUIREMENTS**

##### **GENERAL**

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

##### **ENTRY OF HORSES**

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

- a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Reglements 90/426 (see annex Vet. I) of the actual valid form will be necessary.
- b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see Annex Vet. II) of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

#### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)

- German Law Governing Epidemic Diseases (Tierseuchengesetz):  
[www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf)
- German Regulation for Animal-Welfare during Transport  
(Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

#### **4. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the Horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to be in compliance with national legislation in both their country of origin, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### **5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

##### **PASSPORTS**

##### **General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

<b>Event's Category</b>	<b>FEI Passport and / or Recognition Card</b>
National Events (CN)	Not compulsory
CI-short/long 1* and 2* (CIMs)	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CI-long 3* and 4* CI-short 3* CHs / Games of all levels	Compulsory

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or failing to meet other passport requirements including micro-chipping, vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**VACCINATIONS - EQUINE INFLUENZA  
2015 Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 (e.g. 1 January) 2 <sup>nd</sup> Vaccination: day 21-92 (e.g. 1 <sup>st</sup> February)	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course (e.g. 1 <sup>st</sup> August)	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be competing in the 6 months +21 days of the previous booster vaccination	Must have been vaccinated within the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

**EXAMINATION ON ARRIVAL  
2015 Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

## **HORSE INSPECTIONS**

### **2015 Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

## **LIMB SENSITIVITY EXAMINATION**

### **2015 Veterinary Regulations Article 1034**

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute "abnormal limb sensitivity"). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)**

### **2015 Veterinary Regulations, Chapter VI**

Within FEI Groups I & II, the Organising Committee should charge athletes the equivalent of CHF 12.50 towards the cost of the EADCMP, which is overseen by the FEI Veterinary Department.

## **SAMPLING**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMPs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2015 Veterinary Regulations Article 1057 and 1058).

## **CLEAN SPORT INFORMATION**

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications (the EPSL) is available on the FEI Clean Sport website: [www.FEICleanSport.org](http://www.FEICleanSport.org) as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing (Art.1056) may be carried out, by athletes for their Horses, prior to an Event to check for the presence of prohibited substances please refer to [www.FEI.org/veterinary](http://www.FEI.org/veterinary) for information and details.



**FEI LABORATORY FOR SAMPLE ANALYSIS  
GROUPS I & II ONLY – FEI CENTRAL LABORATORY**

Under Veterinary Regulations Chapter VI, Article 1057 all samples collected in Groups I and II, must be analysed by the:

LGC Limited

Dr. Clive Pearce

Quotient Bio Analytical Sciences and HFL Sport Science Newmarket Road Fordham  
Cambridgeshire CB7 5 WW

Telephone: +44 (0) 1638 720 500

Fax: +44 (0) 1638 724 200

Email: Clive.Pearce@LGCGroup.com

**FURTHER QUERIES ON THIS INFORMATION**

If you have any further questions please refer to: [www.fei.org/Veterinary](http://www.fei.org/Veterinary)

Please feel free to contact [veterinary@fei.org](mailto:veterinary@fei.org) for further information.

Telephone: +41 21 310 47 47

**7. PONIES**

For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection (2015 Veterinary Regulations, Chapter IV).

**8. INJURY SURVEILLANCE (Art.1035)**

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events. Official Veterinarians are required to report on each injured horse at an event.

**XI. HUMAN ANTI-DOPING**

At a minimum, and pursuant to Article 22.3 of the ADRHAs, Organisers must provide the following at Events where the FEI informs the Organiser at least two (2) months before the Event that human anti-doping testing is scheduled to take place at the Event:

- 1.** One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
- 2.** Human anti-doping facilities reasonably separated from public activity, consisting of:
  - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
  - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
  - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
- 3.** Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

Additional information on Human Anti-Doping can be found under:  
<http://www.fei.org/fei/cleansport/ad-athletes>

## **XII. COMPETITIONS**

**EVENT CATEGORY: CIC1\* PRIZE MONEY: € 1.500,00**

**EVENT CATEGORY: CIC2\* PRIZE MONEY: € 2.000,00**

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**OVERALL PRIZE of all CCIs/CICs: € 3.500,00**

### **Competitions**

	<u>Name of Competition</u>	<u>Amount (Currency)</u>
Competition No 1	CIC1*	1.500,00
Competition No 2	CIC2*	2.000,00

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY**

#### **Distribution of Prizes and Indemnities**

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. The scheduled prizes are gross amounts.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. After having deducted the VAT from the prize money or prizes in kind rewarded instead of prize money, as a rule the following income tax will be due: no taxes up to 250 EUR, 15 % exceeding 250 EUR (in force as of 01.01.2009); plus solidarity fee (at present 5.5 %) of the income amount. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

### **IMPORTANT**

#### **The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128, Eventing Rules Art 505.3)**

The amount of prize-money must be distributed as per the breakdown shown for each competition in the schedule.

The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

If less than five Athletes compete the competition, the minimum number of prizes to be distributed shall be amended to equal the number of Athletes completing.

The value of the first prize for individuals or teams, either in cash or in kind easily convertible into cash, may never exceed one third of the total value of the prize money



# FEI APPROVED SCHEDULE CIC1\* /CIC2\* MÜNSTER 2015



and prizes convertible into cash offered for the competition.

Participation acc. to VI. und VII.

Dress and Saddlery acc. to Art. 538 and 539

Classification acc. to Art. 528.1 (Individuals) and Art. 528.2 (Teams)

**This competition will be in accordance with Rules for Eventing, 24<sup>th</sup> Edition,  
updated 1<sup>st</sup> January 2015**

## **COMPETITION No 1 – CIC1\***

If there is a sufficient number of entries, the competition may be divided into two sections. The splitting will then be acc. to age of athletes.

Horses being started in competition 2 (CIC2\*) may not be started in competition 1 (CIC1\*).

### **Dressage**

Dressage Test: FEI 2015 1\* B, to be ridden from memory

### **Cross Country**

Length: 2.600 – 3.120 m

Speed: 520 m/min

Number of efforts: 25 - 30

### **Jumping**

Distance: max. 600 m

Speed: 350 m/min

Number of efforts: 13

Number of obstacles: 10 – 11

Height of obstacles: 1,15 m

Number of horses per athlete: 3

Starting order: acc. to Art. 533.2

1<sup>st</sup> test – Dressage: by draw

2<sup>nd</sup> test – Jumping: as Dressage

3<sup>rd</sup> test – Cross Country: as Dressage

Total prize money: € 1.500

Breakdown of prize-money: 290/230/200/170/150/140

340,- € are to split among the remaining placed athletes (however, the last athlete placed will receive at least 15.- €, maximum 140 € - in case of little number of entries, the breakdown of prize-money will be recalculated)

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## **COMPETITION No 2 – CIC2\***

If there is a sufficient number of entries, the competition may be divided into two sections. The splitting will then be acc. to age and nationality of athletes.

Horses being started in competition 1 (CIC1\*) may not be started in competition 2 (CIC2\*).

### **Dressage**

Dressage Test: FEI 2015 2\* B, to be ridden from memory

# FEI APPROVED SCHEDULE CIC1\* /CIC2\* MÜNSTER 2015



## **Cross Country**

Length: 3.025– 3.575 m  
Speed: 550 m/min  
Number of efforts: 27 - 32

## **Jumping**

Distance: max. 600 m  
Speed: 350 m/min  
Number of efforts: 14  
Number of obstacles: 10 – 11  
Height of obstacles: 1,20 m

Number of horses per athlete: 3

Starting order: acc. to Art. 533.2 (CIC)

1<sup>st</sup> test – Dressage: by draw

2<sup>nd</sup> test – Jumping: as Dressage

3<sup>rd</sup> test –Cross Country: as Dressage

Total prize money: € 2.000

Breakdown of prize-money: 380/300/270/220/200/180

450,- € are to split among the remaining placed athletes (however, the last athlete placed will receive at least 20 .- €, maximum 180 € - in case of little number of entries, the breakdown of prize-money will be recalculated)

\* \* \* \* \*



**FEI APPROVED SCHEDULE  
CIC1\*/CIC2\* MÜNSTER 2015**



**2015 MINIMUM ELIGIBILITY REQUIREMENTS FOR ATHLETES AND HORSES**

*This form must be completed and returned with Entry Form for all competitions above 1 star level*

**HORSE Name..... FEI Registration No .....**  
Minimum Eligibility Requirements as specified under Art 517

Type of Event	Level	Name of event	Date	Athlete	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

**ATHLETE Name ..... FEI Registration No .....**  
*(need only be completed if different to Horse qualification above)*  
Minimum Eligibility Requirements as specified under Art 517

Type Event	Level	Name of event	Date	Horse	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

Signature: Athlete  
(Signed) .....

NF  
(Signed) .....

Annex: **Entry Details** (specific to each Event and individual Events may add their own items)

**Recommended Entry Details**

- Options:
- Method of Payment
  - Stabling requirements
  - Arrival and departure dates/times
  - Bedding
  - Forage
  - Horsebox electrical connection
  - Accommodation for athletes, grooms, owners
  - Eligibility for special prizes

Contact Telephone Numbers:

- Next of kin
- Groom / Athlete (night time)

**OWNER(S)** (As recorded in the FEI Passport)

1. Full Name: \_\_\_\_\_ Mr/Mrs/Miss/\*Company  
Address: \_\_\_\_\_

Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_  
Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_

\*Company contact name: \_\_\_\_\_

2. Full Name: \_\_\_\_\_ Mr/Mrs/Miss/Company  
Address: \_\_\_\_\_

Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_  
Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_

\*Company contact name: \_\_\_\_\_

**HORSE:**

Name: \_\_\_\_\_  
FEI REG / FEI Pass.No: \_\_\_\_\_ Dam: \_\_\_\_\_  
Year of Birth: \_\_\_\_\_ Breed: \_\_\_\_\_  
Sex: \_\_\_\_\_ Height: \_\_\_\_\_  
Colour: \_\_\_\_\_ Stud Book No: \_\_\_\_\_  
Sire: \_\_\_\_\_ Country of Birth: \_\_\_\_\_ :

**COMMENTARY NOTES**

Horse: \_\_\_\_\_

Athlete: \_\_\_\_\_ XC Colours: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Maiden Name: \_\_\_\_\_

Partner's Name \_\_\_\_\_ Occupation: \_\_\_\_\_

Previous Competitor at  
Event: \_\_\_\_\_

Name of Trainer: \_\_\_\_\_

Owner's Details: \_\_\_\_\_

Athlete's Equestrian History, i.e. important past successes:

Horse's Previous Form, e.g Three Day Events (CI-long), Championship, CI-short format etc: